
St. Petersburg Civitan Club Board of Directors

Meeting Minutes

February 9th, 2022

Call to order

A meeting of the St. Petersburg Civitan Club Board of Directors was held at the Beach House at 18604 Gulf Blvd, Indian Shores FL 33785 on January 9th, 2021. Board members that were present were Jan Ward, Norm Bungard, Lauren Heckert, Barbara Clark, and Karen Galinowski. Pete Meydag and Jim Belcher were also in attendance. Jan opened the meeting with the Civitan Motto. Norm Bungard gave the invocation.

Reports

President – Jan asked for assistance with the sound system for the upcoming Four Chaplains event that evening. A discussion about the upcoming Super Bowl party and the TV raffle took place. Lauren had received 17 RSVPs. Barb created Super Bowl invitations to be emailed after Four Chaplains event. It was agreed Jan would order with club credit card, fifty wings and seven pizzas from Beach Pizza and Lauren would purchase ice. All essentials (napkins, plates, coolers) verified in stock. Barb and Lauren will meet an hour before event and set up the TV.

Jan asked for confirmation of food for the Four Chaplains award event taking place that night. Karen Higgins was providing food for twenty people at her personal expense. Norm said both award recipients were unable to attend due to illness, but it was decided to go forward with the event. Award recipient, Gabriela Camacho's boss, Ken Rush, would be accepting the award on her behalf. Norm would deliver plaque to award recipient, St Petersburg Mayor Ken Welch. Printed programs provided.

Secretary – Last month's minutes were reviewed for omissions and updates. The minutes were approved. Barb Clark asked for clarification of her future reporting as secretary because all prior secretary reports consisted only of membership roster updates. It was decided Lauren will manage membership funds and Barb would keep up-to-date membership roster info for her to report at monthly meetings. We currently have forty members.

Treasurer – Lauren Heckert reported our current balance in the Club account is \$11,818.21. No deposits from dues for February. Two members have not yet paid. A \$200 check was paid to Florida District Civitan dues. Credit card charges for February are \$182 for Post Office box to be paid the 15th via autopay, \$61.25 was paid to Sunbiz (State of FL, Division of Corp) for annual report, \$26.32 for programs for the Four Chaplains event, and \$1.11 paid to Staples for folding the event programs. Lauren reminded the board of upcoming estimated debits of \$1,000 will be paid to Civitan International and \$200 to Florida District both paid quarterly for an estimated total of \$3,600 paid by the end of 2022, depending on membership total.

New Business

New Member Application Scott Gordon has paid membership dues and will provide his application on February 13 at orientation. A brief discussion was held now so as to not hold up the application process. Scott Gordon is an acquaintance of Pete Meydag, a trial lawyer from Chicago who now lives in Seminole and he and his wife wish to get involved in the group and to participate in local activities.

Open Discussion

Norm discussed a volunteer opportunity with Feeding Tampa Bay, an organization providing cooked meals to poor and homeless people at the NW Presbyterian Church located at 6330 54th Ave N, St Petersburg. The organization has openings for March 14, 15, 18, 21. Volunteers would only serve food, after a brief 15-minute orientation, from 5 pm – 7pm. Maximum of ten volunteers. www.feedingtampabay.org/feeding-pinellas or aeverett@feedingtampabay.org Jan asked if masks and covid vaccinations would be required. Norm did not know but would find out. Jan asked how

soon we would need to let them know and Norm said as soon as possible but within a week. Jan decided to delay email notification of this volunteer opportunity to the members until questions about masks and vaccines were answered. Norm said he would get the answers as soon as possible.

Norm reviewed details of the upcoming Four Chaplains event. Nobody will be accepting the award on Mayor Ken Welch's behalf, but Norm will deliver the plaque to the mayor. Habitat President and CEO Mike Sutton and Ken Rush would be attending to receive the award on behalf of Gabby Camacho. Norm showed the two award plaques for the board to see. Instead of traditional introductions, Norm wanted everyone to introduce themselves, saying two things – who they are, work for, etc. plus a humorous story, keeping a light atmosphere to the evening.

Although Barb Clark was listed in the brochure to lead the pledge it was decided to have Jim Belcher do the Pledge.

Norm brought a brass bell that he will ring at the point when Jim Belcher says each name of the four individual chaplains during his presentation.

Bonnie provided the template for the Four Chaplains event program, and it was discovered that Jim Belcher's name was omitted on the back page listing all previous plaque recipients. Lauren would correct and email to Barb Clark the updated brochure template.

Motions

There was a motion to approve the allocation of \$150 for food for the Super Bowl Party. It passed with 5 Yes votes and 0 No votes.

There was a motion to accept Scott Gordon as a new member. He was accepted with 5 Yes votes and 0 No votes.

There was a motion to postpone the review and discussion of the membership survey results until next meeting, due to time constraints. It passed with 5 Yes votes and 0 No votes.

Adjourn

The meeting adjourned at 5:56pm.

Next Meeting

The next meeting will be held on March 9th, 2022 at 3:00pm at the Beach House. The Business Meeting is open to Club and Foundation Board members.

Secretary – Barbara Clark

Approval Date: