

# St. Petersburg Civitan Club Board of Directors

## Meeting Minutes

March 9<sup>th</sup>, 2022

### Call to order

A meeting of the St. Petersburg Civitan Club Board of Directors was held at the Beach House at 18604 Gulf Blvd, Indian Shores FL 33785 on March 9<sup>th</sup>, 2022. Board members that were present were Jan Ward, Norm Bungard, Lauren Heckert, Barbara Clark, Karen Galinowski, and Jeanne Davison. Jan opened the meeting with the Civitan Motto. In recognition of Women's Month, Norm Bungard spoke about his mother and read Article 1 of a speech given by Eleanor Roosevelt at the UN. Norm asked board members to share stories of women who inspired them, and Barbara spoke of her sister and Lauren told a story of a fellow employee who rose through the ranks of UPS. Norm then read from the Book of Parables and gave the invocation.

### Reports

**President** – Jan shared Civitan Club information from Bonnie Ruth regarding membership. A total of 451 Clubs with a gain of one new club and a loss of 10 clubs (net loss of 9 clubs). Current total membership is 9,785 including 417 new members but a loss of 690 members (net loss of 273). Clubs with the most growth are Birmingham, AL (+47), Prattville, AL (+39), Birmingham, AL Inc. (+33). Districts with the highest growth are South Carolina with 6.04 and Florida with .87. Jan also requested the status of the preparations for St. Patrick's Day party, to be discussed later.

**Secretary** – Last month's minutes were reviewed for omissions and updates. Last month's minutes were reviewed and approved. The club currently has forty-four members.

**Treasurer** – Lauren Heckert reported that the club broke even on the Super Bowl TV raffle with \$380 collected and \$387 for cost of TV. The total deposits for February were \$160 from dues, \$405 from TV raffle plus initiation fee from Scott Gordon and \$470 in dues from Scott Gordon, Steve Eckleberger, and Corey Campbell. Gordon's dues unintentionally applied twice (in January and February), so an internal transfer correction of \$192 was made. Checks for February were \$200 to Florida District Civitan for dues and \$8.03 for tablecloths for Super Bowl party. Credit card charges included \$182 for P.O. Box, \$26.32 Four Chaplains programs, \$1.11 Staples folding programs, \$61.25 Sunbiz annual report (State of FL, Div. of Corp), \$238.81 Beach Pizza food for Super Bowl party, \$26.74 Amazon replacement of accent lights, and \$22.69 for two corned beefs for upcoming St. Patrick's Day party. Deposits for March totaled \$624.96 which includes \$587 dues and initiation fees, and \$37.96 reimbursement from Foundation for bathroom drain cleaner & lightbulbs. No checks yet written in March. Credit card charges for March were \$284.25 for Police Awards and \$37.96 for two additional corned beefs.

### New Business

**New Member Application** Susan Lanson, Barbara Clark's sister, lives in Clearwater and has been involved in nonprofit organizations for many years, including Hospice. Jim Seymour, a friend of Barbara Clark, retired Air Force from Washington D.C.; he and his wife supported several nonprofit groups for military veterans at Walter Reed and other D.C. hospitals. Gary Puckett, lives in Greenwood, Indiana and is a friend of Bob O'Neil, a current club member. Norm will contact Mary Ann Fisher and Barbara will contact Gary Puckett to schedule orientation for March 17.

**St. Patrick's Day Party** The board discussed a budget based on the current 37 RSVPs received, the total costs incurred thus far, estimated needed food & drinks, insurance liability coverage cost & concerns over alcohol related accidents and agreed to budget \$200 for the event. Lauren will explore & acquire short-term insurance coverage for one evening for \$104. Lauren noted that last year's budget was \$100, and Jan reminded the board that far fewer people attended last year's St. Patrick's Day party. Lauren felt members should be reimbursed for their purchases. It was agreed that the club should sell 50/50 tickets during the event.

**Feeding Tampa Bay** Norm Bungard asked the board to choose potential dates in April to volunteer for one day at Feeding Tampa Bay located at 6330 54<sup>th</sup> Ave. N., St. Petersburg. Masks are no longer required but he would double check if vaccinations were required. After some discussion, the board chose April 19 or April 21. Norm will check availability of these dates, confirm the vaccination requirement, and send updated information to Barbara who will email a notice of this volunteer opportunity to all members. To avoid a conflict, Barbara informed the board that Maria Christiano, PARC manager of events & volunteers, had asked her to notify Civitan Club members that volunteers were still needed on April 10 at their April 8-10 fundraising event, Tampa Bay Blues Festival. And Lauren reminded everyone that the Civitan Foundation Annual Review/Update with a 1pm presentation by the McGough volunteers is also scheduled for April 10.

**Members' Life History Request** After some discussion, the board decided not to pursue this proposal.

**Social Events – Parking Day** After checking for available dates and determining those with the highest beach traffic, the board chose Parking Days to be Memorial Day, Monday, May 30 and Saturday, July 2 and Sunday, July 3. If these dates are not booked, Karen suggested posting a notification in the Beacon a week prior that parking at the Civitan Club would be available, Jan said the city would put it in the Indian Shores newsletter, and Lauren said he would post it on the Civitan Club website and Facebook page. Two volunteers, taking shifts, will be parking attendants. Charge is \$15 to park all day. Combining a member social get-together after 5 pm with a Parking Day was mentioned as a possibility but held for a later discussion.

## Open Discussion

Jan conveyed news from Bonnie Ruth that PARC is extremely interested in establishing their own Civitan Club at PARC. Bonnie is having a meeting March 29 with PARC to discuss this and to determine the level of interest. She believes PARC has the financials in place but that they would need a commitment from us. Lauren said a Civitan Club at PARC would encroach on the existing Rotary Club that's been at PARC for years. It was felt that the status of the Rotary Club would need to be investigated. Jeanne Davison emphasized the high level of commitment required to start a new club and that it would also necessitate a responsibility from our Civitan Club to support it.

Norm asked the board to consider asking the Foundation Board for quarterly financial reports that the board has informally requested before. Lauren said the Foundation is abiding by their own by-laws with annual reports. Lauren agreed to ask the Foundation board for quarterly financial information.

The subject of the bricks program arose, Jan suggested installing the 17 bricks and stopping the brick program.

## Motions

There was a motion to accept Susan Lanson, Jim Seymour, and Gary Puckett as new members. They were accepted with 6 Yes votes and 0 No votes.

There was a motion to approve the allocation of \$200 for the St. Patrick's Day Party. It passed with 6 Yes votes and 0 No votes.

## Adjourn

The meeting adjourned at 4:35pm.

## Next Meeting

The next meeting will be held on April 13<sup>th</sup>, 2022, at 3:00pm at the Beach House. The Business Meeting is open to Club and Foundation Board members.

**Secretary – Barbara Clark**

**Approval Date:**