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St. Petersburg Civitan Club Board of Directors  
Meeting Minutes  
June 7<sup>th</sup>, 2022

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### Call to order

The St. Petersburg Civitan Club Board of Directors held a meeting at the Beach House at 18604 Gulf Blvd, Indian Shores FL 33785 on June 7<sup>th</sup>, 2022. Board members present were Eddie Pringle, Norm Bungard, Lauren Heckert, Barbara Clark, Karen Galinowski. Absent were Jan Ward and Jeanne Davison. Bonnie Ruth was also in attendance. Eddie Pringle opened the meeting with the Civitan Motto, followed with a prayer given by Norm Bungard.

### Reports

**President** – No new report.

**Secretary** – Last month's minutes were reviewed for omissions and updates and approved. The club currently has forty-six members.

**Treasurer** – Lauren Heckert reported a current balance of \$12,673.82. No financial activity in June. May deposits were \$100 for Frank Kelly's brick, \$5.35 reimbursement for bleach, \$48 member dues from Karen Higgins, \$228.38 from new member, Val Sewell, for dues & initiation fee, \$38.71 parking fee donated from ex member, DeeDee Curt. A transfer from Foundation of \$15.98 for a Lost & Found bin. Checks written in May were \$215 for FL District dues and \$220 for balance of "That's My Brick" brick order. Credit card charges in May were \$5.35 (bleach), \$220 for down payment of total "That's My Brick" order, \$15.98 for bin and \$41.06 for ordered brick, a club donation in Robert Dietz's name.

### New Business

**Election of Club Officers** – Bonnie acknowledged the July 1 deadline to submit to Civitan International the Nominations Report for 2022-2023 board members/officers. Bonnie said Civitan International will now waive the \$25 fee for required annual training of President & President Elect if attended in person at their annual convention. Required annual training for both Treasurer and Secretary are still free of charge and available online. Because of the close July 1 deadline, Barb proposed emailing a nomination form to all members, but board felt there would be little response. Bonnie suggested offering nomination forms to members at the upcoming July 4 social. She recommended that the board pursue nominees for board positions expiring this year using Norm's position as an example and advocated for leaving a work legacy, to pass one's knowledge and position to a successor. Board Directors are 3-year terms (Jeanne has one year remaining and Karen has two years). All Officer positions are 1-year terms. Lauren will email to Barb last year's officer report submitted Sept. 29, 2021.

**PARC Civitan Club** – Bonnie gave a PARC Civitan Challenge Club membership update citing twenty-five potential members while also seeking board approval to submit a request for authorization to build the club. Following that, she said she would present her list of chartered members. Bonnie said she has held a total of ten meetings and kept track of the attendance at 8 meetings with five members attending all eight meetings, fourteen members attended seven meetings, eleven attended five meetings and five attended four meetings. Bonnie said it was possible the club may only retain fifteen committed members. Aug 10 is the target date for chartering the club. Bonnie also inquired about the insurance coverage that PARC members pay \$5.50 for and if it extended to outings or field trips. Lauren said previous outdoor events were not covered by insurance. Bonnie said she would speak to PARC employee about their insurance. Lauren said he would email the insurance policy. Bonnie submitted her request for funds from the board for membership dues and Lauren recalculated Bonnie's figures to be Year 1 - \$525 for fifteen members, Year 2 - \$622.50 for fifteen members. She will hold twice monthly meetings starting July 2022 and she displayed the application form all PARC members must complete to support their commitment. Bonnie will email Barb copy of application. A corrected Request for Organizational Authority & Club Building Plan form to reflect Lauren's figures was initialed and then signed by Eddie Pringle, acting President of St. Petersburg Civitan Club, that Bonnie will submit to Civitan International.

## Open Discussion

Norm questioned a date to have orientation for two new members and board decided to schedule it after the July 4<sup>th</sup> event.

Norm stated that a date was set for Four Chaplains presentation, June 16<sup>th</sup>, 3 pm at St. Petersburg City Hall. Limited to five attendees. Attendees include Jan, Bonnie, Norm, Eddie, MaryAnn, and Jim Belcher. Barb would email the info to Jim Belcher.

Bonnie gave an update on Civitan International. Emphasis on media PR instructions for radio, newsprint, tv and social media for local club messaging. Their updated website will include components for clubs to load their local club information. Bonnie felt the board should post/link the beach house as well as the St Pete Civitan Club and/or Foundation on the new website. Lauren said Civitan International could link to our websites as building and maintaining additional webpages on their site would be too labor intensive.

The board changed the date of the next board meeting to July 12 due to a beach house reservation.

Lauren informed the board that Jim Belcher has scheduled a party on July 27<sup>th</sup> at the beach house for fellow member Mike Delancey who is with the Wounded Warrior Project. He is sponsoring this outing for wheelchair bound members and ABC News will air the event highlighting new beach wheelchairs and pads to accommodate wheelchairs on the beach. Board agreed to make Civitan Club information available for potential new members.

## Motions

There was a motion to accept the last month's minutes. Approved with 5 Yes votes and 0 No votes.

There was a motion to accept the Treasurer's Report. Approved with 5 Yes votes and 0 No votes.

There was a motion to accept the Request for Organizational Authority & Club Building Plan form as corrected and initialed. Approved with 5 Yes votes and 0 No votes.

## Adjourn

The meeting adjourned at 4:38pm.

## Next Meeting

The next meeting will be on July 12<sup>th</sup>, 2022, at 3:00pm at the Beach House. The Business Meeting is open to Club and Foundation Board members.

**Secretary – Barbara Clark**

**Approval Date:**