

# St. Petersburg Civitan Club Board of Directors

## Meeting Minutes

December 13, 2023

### Call to order

A meeting of the St. Petersburg Civitan Club Board of Directors was held at the Beach House at 18604 Gulf Blvd, Indian Shores FL on December 13th, 2023. Board members present were Jan Ward, Lauren Heckert, Norm Bungard, Barb Clark, and Jeanne Davison. Pete Meydag was also present. Debbie Roberts briefly made an appearance to express her readiness to offer her services voluntarily to the board. The board opened the meeting with the abbreviated Civitan Motto. Norm delivered the invocation. He also spoke of the King James Version of the Bible that discusses the concept of doing good deeds both secretly and openly. Norm encouraged everyone to do good deeds with the right intentions, not for the praise of others. Whether these deeds are done secretly or openly, what matters is the sincerity of the heart in doing them.

### Reports

**President** – In the absence of Club President, Jim Seymour, Jan Ward took the lead in the board meeting.

**Secretary** – We now have 58 members.

**Treasurer** – The balance in the account is \$13,182.65. November deposits were \$320 and \$320 for membership dues from Seymour and Pringle, Mauer and Panos. \$50.03 toner reimbursement from Foundation. Credit card charges included \$50.03 for toner, \$200 for club checks and \$21.39 for check binder, \$20.50 initiation fee for C. Modzelewski. \$200 to Jeshua Espiritu for the All-In Summit. December deposits \$484.48, \$256, \$1040.62, and \$480 from club members for the renewal of club memberships for 2023-24.

Lauren informed the board that the Foundation's 2023 charitable contributions to Parc, CIRC, Special Olympics, and Louise Graham have increased to \$7,500 per organization, a significant rise from last year's contribution of \$2,500 per organization. Lauren provided updates to the board on the Foundation's recent decisions concerning the beach house. He reported that they have decided to hire a painter to paint the exterior porch and railings of the beach house. In addition, they are soliciting bids for the replacement of the front porch and side deck. Furthermore, they plan to install storage areas in both the ladies' and men's rooms once a bid is received and approved. New flooring will be installed in men's and ladies' rooms and the kitchen starting Feb 5 until Feb 17, 2024.

Lauren addressed the board with an important update regarding the accessibility of the beaches. He informed them that due to beach renourishment work scheduled from Dec. 13, 2023, to Feb. 3, 2024, the beaches may be off-limits to club members. He had already notified clients who had booked the beach house for events during this period about the potential inconvenience. However, Barb proposed an additional measure - she suggested that a courtesy notice should be sent out to all club members. This would ensure that those who might have planned to use the beach house for beach activities during this time are also made aware of the situation. This proactive communication would help members adjust their plans accordingly and prevent any unexpected disturbances.

## **Event Planning**

Debbie Roberts has generously offered her services for next year's party events. She will be involved in various tasks including setting up the venue, decorating, and picking up the food. However, she has specified that she will only be volunteering for the 4th of July and the Holiday Party. Her commitment and enthusiasm are sure to add a special touch to these events.

The board agreed to a budget of \$450 for the Four Chaplains event. Norm will provide a brief biography on the nominee and agenda details to Barb who will include them in the program she will provide. Barb will email invitations 3-4 weeks prior to the event. The invitation will include an RSVP and a nomination form, which attendees can fill out and submit for consideration for the 2025 Four Chaplains event.

The board chose Sunday, December 8, 2024, (4-7pm) for the next Civitan Holiday Party.

Jan suggested having a fundraiser instead of a party on Labor Day.

Pete has expressed his support for the idea of a monthly club membership gathering, a concept that Jim Seymour has been actively promoting. The aim of these gatherings is to boost membership attendance by featuring local speakers. Pete believes that this initiative could provide an engaging platform for members to connect, learn, and contribute to the club.

## **Open Discussion**

1. Jeanne Davison said she delivered to Parc all the Christmas gifts club members dropped off at Holiday Toy Drive at the Beach House on Dec. 3<sup>rd</sup>. Parc employees Lisa Blackburn and Lisa Emory were very pleased with the donated gifts.

## **Motions**

There was a motion to accept the November meeting minutes that passed with 5 YES votes and 0 NO votes.

There was a motion to accept the Secretary's Report that passed with 5 YES votes and 0 NO votes.

There was a motion to accept the Treasurer's Report that passed with 5 YES votes and 0 NO votes.

There was a motion to approve a budget of \$450 for the Four Chaplains event that passed with 5 YES votes and 0 NO votes.

There was a motion to adjourn the meeting with 5 YES votes and 0 NO votes.

## **Adjourn**

The meeting adjourned at 4:19pm.

The next meeting will be January 10, 2023, at 3:00pm at the Beach House. The Business Meeting is open to Club and Foundation Board members.

**Secretary – Barbara Clark**

**Approval Date:**

