

St. Petersburg Civitan Club Board of Directors

Meeting Minutes

February 15, 2024

Call to order

A meeting of the St. Petersburg Civitan Club Board of Directors was held at the Beach House at 18604 Gulf Blvd, Indian Shores FL on February 15th, 2024. Board members present were Jim Seymour, Jan Ward, Lauren Heckert, Norm Bungard, Barb Clark, and Jeanne Davison. Pete Meydag was also present. The board opened the meeting with the abbreviated Civitan Motto. Norm Bungard highlighted caregivers in both his inspirational speech and invocation. He emphasized the significance of caregiving and underscored the need to safeguard caregivers, recognizing that their health can also be affected by the selfless care they provide to others.

Reports

President – Club President, Jim Seymour covered several topics, beginning with the assembly of club members for a volunteer Workday. Volunteers would tackle repairs and maintenance tasks at the Beach House, following a list of necessary jobs provided by Pete Meydag, the Civitan Foundation President. The Workday was officially scheduled for **Saturday, April 20th**, from **10:00 am to 2:00 pm**. The Foundation would allocate funds for lunch, and Barbara would publicize a notice to the club membership.

Jim raised the matter of the St. Patrick's Day Party, and following a thorough discussion, the board approved a budget of **\$400**. Additionally, they determined that the party would take place from **4:00 pm to 7:00 pm**. Barb would continue to email invitations for the party to club membership.

Jim mentioned that he visited Indian Shores City Hall to gather information about their St. Patrick's Day event. During the board meeting, he presented the event flyer. Notably, the city permits nonprofits to set up tables at no cost. Jim expressed his desire to utilize this opportunity to both **attract new members** and **increase the club's visibility within the community**.

Secretary – We now have fifty-four members.

Treasurer – The balance in the account is \$16,058.09. A January deposit of \$140.84 was reimbursement from the Foundation for corresponding credit card charges of \$128.04 and \$12.80. Deposit of \$160 Pittman membership dues. Deposit of \$28.25 reimbursement from Foundation for fence post markers & No Trespassing signs for corresponding credit card charge of \$28.25. Deposit of \$384 for Ashcraft and Gee dues and \$192 for Campbell dues and \$148 for Lanson dues. Additional January credit card charge of \$61.25 to Sunbiz - annual filing. January check for \$80.14 to Norm Bungard for Four Chaplains Award plaque.

February deposit of \$273.35 from Foundation for corresponding February credit card charges of \$200 for the PO Box, \$68 for stamps, and \$5.35 for sign hardware.

Open Discussion

Jim and Norm suggested acquiring a plaque that would showcase the names of all recipients of the **St. Petersburg Civitan Club Four Chaplains Award** to be permanently displayed in the Beach House. Norm elaborated on his visit to **Fast Signs**, where he obtained two price estimates based on different designs. During the board meeting, he presented a black-and-white printout of the plaque's layout along with the cost estimate. However, the board opted to postpone their decision until they could review color images of the completed plaque and gather additional information regarding the associated costs.

Motions

There was a motion to approve a budget of \$400 for the St Patrick's Day Party that passed with 6 YES votes and 0 NO votes.

There was a motion to accept the January meeting minutes that passed with 6 YES votes and 0 NO votes.

There was a motion to accept the Secretary's Report that passed with 6 YES votes and 0 NO votes.

There was a motion to accept the Treasurer's Report that passed with 6 YES votes and 0 NO votes.

There was a motion to adjourn the meeting with 8 YES votes and 0 NO votes.

Adjourn

The meeting adjourned at 4:14pm.

The next meeting will be March 13, 2024, at 3:00pm at the Beach House. The Business Meeting is open to Club and Foundation Board members.

Secretary – Barbara Clark

Approval Date:

